

Title 18

CLERK RECORDER

Title 18: Clerk Recorder

Chapter 10: Establishment, Responsibilities and Duties

Sections: .010 through .040

<u>Title</u>	<u>Chapter</u>	<u>Section</u>	<u>Heading</u>	<u>Page</u>
18	10	.010	Establishment	18-2
18	10	.020	Responsibilities	18-2
18	10	.030	Compensation	18-2
18	10	.040	Effective date; sunset	18-3

Chapter 10 - ESTABLISHMENT, RESPONSIBILITIES AND DUTIES

.010 Establishment

- A. There is hereby established pursuant to N.R.S. 244.1507 one elected office with one elected official, known as the Clerk Recorder.
- B. In support of this establishment, the findings of the Board are that: combining the offices of Clerk with Recorder benefit the public, does not create an ethical, legal or practical conflict of interest, and does not create a situation in which the powers and duties assigned to the Clerk Recorder's Office are incompatible with the proper performance of that office in the public interest.
- C. During the 2016 general election the Board did submit to the residents of Eureka County in the form of an advisory question a proposal to combine the County Offices of Clerk with Recorder, and a majority of the voters voting on the question approved the proposal.

.020 Responsibilities

- A. The Clerk Recorder is responsible to perform all the duties of Clerk, including but not limited to those listed in Chapter 246 of the N.R.S., County Clerks; and Recorder, including but not limited to those listed in Chapter 247 of the N.R.S., County Recorders; and act as registrar of voters and Clerk of Elections as required by N.R.S. 244.164.
- B. The Clerk Recorder shall be the ex officio Clerk of the Board of County Commissioners, the Clerk of the Seventh Judicial District Court, and shall perform such duties as the Clerk of the District Court and Clerk of the Board of County Commissioners as are required by law.

.030 Compensation

The compensation of the Clerk Recorder is set by state law, as amended from time to time, in N.R.S. 245.043, but is not additive of the annual salaries listed for "Clerk" and "Recorder" but only one salary equal to the pay received by an elected Clerk or elected Recorder in Eureka County shall be the compensation for this elected Office. In essence, the Recorder holds the office of Clerk by virtue of holding the office of Recorder.

.040 Effective date; sunset

- A. The establishment of the combined office of the Clerk Recorder is effective upon the death, resignation or expiration of the current terms of office (2015-2018) for persons whose offices are eliminated or combined, whichever occurs first.
- B. Once established, the office of Clerk Recorder may only be eliminated or combined by following the requirements of N.R.S. 244.1507, concerning the consolidation or division of powers and duties of county offices whose population is less than 45,000.